

**Job Title: Director of Youth Ministry**

Status: Full-Time, Exempt

Reports to: Associate Pastor

Supervises:

**Purpose:** To empower a team that creates and executes a comprehensive ministry plan for youth (7-12<sup>th</sup> grade) that is congruent with the mission, vision and values of Grace Church.

**Qualities Sought**

- Evidence of a strong and growing relationship with Jesus Christ including a depth of biblical knowledge, spiritual maturity, and Holy Spirit-saturation
- Strong communication and relational skills in working with students and their families
- Ability to lead, motivate, give direction and work well with others including the pastors, church leadership, and other staff
- A personal life of integrity and exemplary conduct; good judgment and discernment; high degree of dependability and responsibility
- Energetic and self-initiating
- Commitment to Grace Church's mission, values, strategies and measures – including participation in a Life Group
- Ability to encourage creativity and risk taking; to develop new ideas and programs
- Proficiency with computers, Microsoft Office, internet, social media, and google docs
- Ability to offer spiritual counsel and care

**Overview of Work on Staff**

- Work with other staff and church leaders to design and implement a comprehensive and balanced strategy of youth ministry
- Communicate on a regular basis (to be agreed upon) with the pastors
- Participate in weekly staff meetings
- Work with Discipleship Team for shared vision, ministry transitions and shared resourcing
- Collaborate with the leadership of the church as available for whole church ministry (i.e. serving as worship host, helping plan events, etc.)

**Specific Youth Duties**

- Give vision and planning for the entire youth ministry (grades 7-12), regular programming (currently on Sundays/Wednesdays) and strategic events
- Plan and lead special events throughout the year such as retreats, camps, mission trips, local mission opportunities, activities for fun and adventure, concerts, leadership training, etc.
- Set and oversee content for all youth ministry opportunities
- Ensure a quality Confirmation class
- Maintain communication about ministry events to all students and families
- Work on building relationships with students and outreach to new students

- Direct a team of volunteers in providing relational ministry that enables youth to be led in spiritual growth, worship experiences, group building through fun and fellowship, and outlets for engaging in service to others and ministry in the church
- Make yourself available to your volunteer team and to youth in a variety of ways through lunches, attendance at extracurricular activities, visitation, times of crisis, etc.

Housing through a parsonage (paid with paid utilities) is available. Account reimbursement and computer also provided.